



MICHAEL N. FEUER
CITY ATTORNEY

POSITION ANNOUNCEMENT

DEPUTY CITY ATTORNEY

MUNICIPAL LAW BRANCH

CANNABIS LAW DIVISION (CLD)

POSITION:

Attorney in the Cannabis Law Division of the Municipal Law Branch. This section, in general, provides advice and litigation support to the City's Department of Cannabis Regulation and Cannabis Regulation Commission, as well to other City officials on cannabis matters.

DUTIES AND RESPONSIBILITIES:

The attorneys in the Cannabis Law Division serve as counsel to the Department of Cannabis Regulation (DCR) and the Cannabis Regulation Commission, which are involved in the licensing and regulation of commercial cannabis activity in the City of Los Angeles, including retail sales, cultivation, and manufacture of cannabis and cannabis products for medicinal and adult use. The lawyers in this section may also interface with other city departments such as the Los Angeles Police Department, the Los Angeles Fire Department, the Department of Building & Safety and the Planning Department, as well as counsel for those departments. The attorney's duties will include providing advice and support on a range of matters related to cannabis licensing and regulation, drafting ordinances and regulations, assisting DCR in developing required forms and public-facing information, including language on the website, representing DCR in administrative hearings before hearing officers and the Cannabis Regulation Commission, and handling related civil litigation, including writ proceedings, in state and federal court. The attorney will also assist in handling subpoenas and public records requests and staffing the Cannabis Regulation Commission during public meetings governed by the Brown Act as well as serving as due process counsel during administrative hearings.

**REQUIRED
QUALIFICATIONS:**

- Minimum three years of experience providing legal advice to public agencies and/or regulatory agencies, and public officials;
- Minimum three years of civil litigation experience in federal and state court;
- Demonstrated ability to problem solve;
- Demonstrated ability to deal with public officials, agency personnel and members of the public;
- Demonstrated strong research and writing skills in complex areas of the law;
- Ability to work efficiently and make decisions practically and independently;
- Strong oral communication skills; and,
- Licensed to practice in all state courts and the United States District Court for the Central District.

**DESIRED
QUALIFICATIONS:**

- Knowledge of local and state Cannabis law;
- Knowledge of the City Charter, Brown Act, Public Records Act and conflict of interest laws; and,
- Experience in drafting local ordinances.

WRITING SAMPLE:

Candidates are required to submit a writing sample, which may be a recent brief, report, or legal research memo.

PROBATION:

Appointment to these exempt positions (non-Civil-Service) will be subject to a two (2) year probationary period as required by Section 1050 of the City Charter. Successful completion of the two (2) year probationary period will result in tenure with the office.

**APPLICATION
AND DEADLINE:**

Attorneys interested in applying should submit a resume, writing sample, and cover letter specifying **“DCA – CLD”** in **ONE (1) pdf file** via email only to atty.recruit@lacity.org.

Resumes will be accepted until positions are filled.

Selected applicants will be invited to interview.

**CONFLICT
OF INTEREST:**

This position is designated Category 2, on Schedule B of the Conflict of Interest Code.